Quick start: Photos app

Get oriented

The Collection organizes photos by date

Add file locations to see more photos

Refresh to see the latest

Select photos

The app creates albums
Your best shots from around the same time or place. You can add, remove, or make your own albums.

Import new photos

Change your settings
Organize the collection and albums

The checkboxes (or Select button) make it easy to share, move, copy, and delete photos.

First, select the photos

Choose to share them
Use your favorite mail, messaging, or other app.

Copy them

Add them to an album

Or get rid of ‘em
Life’s too short for bad pics.
Quick start: Photos app

Sign in, see more

Sign in with your Microsoft account and you’ll see photos from all your synced devices and OneDrive.

If you see your name... you’ll know you’re signed in.

Want to choose locations? Select Folders and then this link.

Or, select Settings in the lower-left corner.
Quick start: Photos app

Magic! Painless editing

Use Enhance \(^\text{❖}^{\ast}\) to make your pics pop. It tweaks color, contrast, brightness; fixes red eyes; and even straightens a slanted horizon.

Select this...

...to subtly fix this
Quick start: Photos app

Less magic, but more control

Filters, contrast, and colors—oh my!

1. Select a photo and then select Edit

2. Select the thing you want to change over here

3. Make the actual change over here
Most changes require a single tap or click, but you might need to drag the white dot to make the change.

4. Dare to compare
Make a change and then press-and-hold the Compare button to see the before, and let go to see the after.
Quick start: Photos app

Keep it moving

Cut to the chase—or any other part of your video.

Move the white dot on the left
It’s where the video will start.

Move the white dot on the right
This is where the video ends.

Select the Trim button

The blue dot indicates where the video will start when you press Play.
Quick start: Photos app

Capture it

Grab the perfect moment from a video and save it as a photo.

Pause the video and press-and-hold or right-click. Select **Save photos from Video**.

Move the blue dot to where you want a pic from.

Go forward or back one frame at a time.
Quick start: Photos app

Slow it down

Increase the drama by highlighting the best moment in slo-mo.

1. Select More ···

2. And then Create slow motion video
3. Pick a speed for the slo-mo effect

4. Move the blue dots to change the duration of the slo-mo effect
   If you choose the slowest speed, you’ll have just one blue dot to move.

5. Move the white dots to trim the video