Quick start: Surface Pro 4

Get oriented

- Mini DisplayPort
- USB 3.0 port
- Charging port
- MicroSD card slot
- Pen
Quick start: Surface Pro 4

- **Power button**
- **Volume button**
- **Headphone jack**
- **Magnetic strip**
  Attach the magnetized pen to the side of the screen for storage.
- **Kickstand**
- **Type cover**
  The keyboard can lie flat or at an angle.
  When closed, it also helps protect your screen.
Quick start: Surface Pro 4

Pull it apart

The screen detaches so you can use it as a tablet.

It’s connected with magnets

Just pull them apart...

...or you can always fold the keyboard over
Quick start: Surface Pro 4

A simple, powerful pen

**Top button**
What this button does depends on what you’re doing and how many times you click it.

- **Click once to open Windows Ink Workspace**, where you can create Sticky Notes, draw in the sketchpad, or take notes on a webpage or photo using screen sketch.
- **Double-click to take a picture of your screen** and open it in screen sketch.
- **Click and hold to open Sticky Notes** so you can jot down an idea before you forget it.
- **Change what the top button does** in Settings > Devices > Pen & Windows Ink.

**Magnetic strip**
Attach the pen to the side of your screen for safekeeping.

**Right-click button**
The end of the magnetized strip works like the right-click button on a mouse.
Quick start: Surface Pro 4

Put the pen to work

Draw, take notes, do math, and more. Portrait or landscape, lap or tabletop.

Select the Pen icon
This opens the Windows Ink Workspace, where you can create Sticky Notes, sketch on a blank screen, or draw on an image on the screen.
Quick start: Surface Pro 4

Say goodbye to your bulky PC tower

With the optional dock, you can use the Surface Pro 4 like a traditional desktop.

The dock has ports for all your needs
4 USB, 2 Mini DisplayPort, Ethernet, and a headphone jack.

Connect what you need
Monitor, wireless keyboard and mouse, external hard drive, and more.